



FEBRUARY 2004

February is Transition Assistance Management Program Month (Excerpt From McNeely, Pigott & Fox)

Virginia Beach, Md. When Maintenance Material Control Command Master Chief James Ray prepared to retire from the Navy, he got advice from a certified career counselor who helped him land a job before he retired. The pay was nearly double his military salary. Ray, a sailor for 26 years, used the services of the Transition Assistance Management Program (TAMP) at the Fleet and Family Support Center (FFSC) at Naval Air Station Oceana. He heard about the program through the Transition Assistance Program (TAP), a three day seminar required for all separating and retiring service members. The Center offers a variety of services through TAMP to help all service members and their families through the transition process. They have classes on Veterans Administration

and Social Security benefits and individual counseling. In addition, they offer two in-depth, multiple-day seminars. The Career Options and Navy Skills Evaluation Program (CONSEP) helps Sailors in different stages of their Navy careers make decisions and set personal, financial and professional goals. The second seminar, TAP, is a three-to four-day course that presents an overview of what Sailors need to know before they leave the military.

To help with the job hunt the FFSC offers classes on effective resume writing, career planning, interview techniques, the federal employment system, job search strategies, plus, mock interviews, and job fairs. The Center also has many resources including, computer and Internet access to search online job banks and resume cover-letter writing, binders full of job listings and career-oriented books.

Fleet and Family Support Center presents the following classes:

Chart Workshop

17 February

1330 - 1530

**"CHART" YOUR WAY TO A
CAREER WITH THE DEPARTMENT
OF THE NAVY!**

CHART is an acronym for the Department of the Navy's new automated on-line application tool. It stands for Civilian Hiring and Recruitment Tool and has taken the place of what was referred to as Resumix. It includes an enhanced Search for Jobs; My Searches, a job search subscription service; My Job Interests, a record of jobs you have applied on; and My Notices, a list of notices you routinely receive. Check out the web site at www.donhr.navy.mil and click on Jobs, Jobs, Jobs to see a complete listing of all the new features.

Fleet and Family Support Center

Naval Support Activity Mid-South
5722 Integrity Drive
Bldg. 456, 3rd floor
Millington, Tennessee 38054-5045
Local: (901) 874-5075
DSN: 882-5075
Fax: (901) 874-5556

Transition Assistance

Program (TAP) provides information and assistance to all retiring and separating members regarding pre-separation counseling, employment, relocation and veteran's benefits. Military members and their spouses are encouraged to attend a TAP seminar as soon as possible prior to their scheduled separation or retirement date. See your Command Career Counselor to register.

2003 - 2004 TAP SCHEDULE

February	2 - 6	
March	1 - 5	(Exec)
April	5 - 9	(Exec)
May	3 - 7	
June	7 - 11	(Exec)
July	12 - 16	(Exec)
August	2 - 6	
September	13 - 17	(Exec)
October	4 - 8	(Exec)
November	1 - 5	
December	6 - 10	(Exec)

**FLEET AND FAMILY
SUPPORT CENTER**

Classes and workshops are free; however, registration is necessary. Call 874-5075 to register.

PRESIDENT'S HOLIDAY IS FEBRUARY 16, 2004